

Theatre & Performance Studies Internship

THST 5051

Course Description

This course is designed to give Theatre & Performance Studies graduate students applied, professionally-oriented work experience in a field related to one of the program's fields of specialization and/or the student's research areas (e.g. production dramaturgy, assistant directing, education and outreach, publicity and marketing, producing). The assignment is supervised by a member of the graduate theatre studies faculty (often the GPD) in association with an on-site supervisor/ mentor. The arrangements for an internship are normally initiated by the student who first presents a written outline of the internship proposal to the GPD for approval. After approval is obtained the student should contact the institution to set up their schedule. The exact nature of the assignment is worked out and agreed upon by the team of student, faculty advisor and on-site supervisor. The average number of working hours for a 3.0 credit internship is 75-90 hours and there is normally no remuneration involved.

Grading

The course grade (Pass/ Fail) will be determined by the faculty supervisor in consultation with the on-site supervisor.

Evaluation

(1) Internship proposal with accompanying letter to mentor (350-500 words +250-350 word letter)

Prepare a proposal outlining what you wish to do for your internship. This should include the name and contact information of your proposed mentor, the company or association he/she is connected with and a description of the proposed work or project.

Your proposal should also include a letter to your internship mentor which clearly outlines your intentions for the Internship. The letter should outline your learning objectives as well as specify the required time commitment of the internship (75 hours). Once your internship has been approved, the program will send your letter to your mentor to confirm their agreement.

Your proposal will also need to include two WSIB documents with original signatures from you and your mentor (**these forms cannot be submitted electronically** as the program requires the original). Please e-mail gradthea@yorku.ca to get your WSIB forms.

(2) Internship work (75–90 hrs.)

Once your proposal has been approved and your mentor has confirmed their agreement, you may begin your internship.

(3) Mid-term report (1,000 words)

The mid-term report should identify the work completed to date, any skills you've acquired, as well as any challenges you've encountered along the way. Be sure to keep close track of your hours and provide an estimate of how many hours remain.

(4) Final report (2,000 words)

Once you have completed your internship, you will submit a final report, outlining what you did, how it worked and what learning outcomes you've achieved. Please also submit a tracking chart identifying when/ how you completed the work.