

**GRADUATE PROGRAM IN
THEATRE AND PERFORMANCE STUDIES
2021-2022 PROGRAM HANDBOOK**



Lisa Marie DiLiberto's *THE TALE OF A TOWN: B-SIDE BEHIND THE SCENES, BEYOND THE STORIES, BETWEEN THE SHOWS*, an auto-ethnographic performance lecture mounted as part of DiLiberto's Research Creation MRP (2019).

PHOTO CREDIT: Belarie Zatzman

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York University acknowledges its presence on the traditional territory of many Indigenous Nations. The area known as Tkaronto has been care taken by the Anishinabek Nation, the Haudenosaunee Confederacy, and the Wendat. It is now home to many First Nation, Inuit and Métis communities. We acknowledge the current treaty holders, the Mississaugas of the Credit First Nation. This territory is subject of the Dish with One Spoon Wampum Belt Covenant, an agreement to peaceably share and care for the Great Lakes region. We also acknowledge that our creative presence here is a privilege and responsibility, not to be taken lightly; and that our research-creation practices are shaped on lands that have a rich history of storytelling before colonization.

York University's Land Acknowledgement, updated with text from Amy Hull (BFA 2020), a Mi'kmaw and Inuk dancer and choreographer, currently pursuing her Master's Degree in Dance at York University.

Commitment to Equity, Diversity & Inclusion

The future of theatre training in Canada requires clear, specific, and sustained efforts to enhance equity, diversity, and inclusion. Our Theatre & Performance Studies Program acknowledges its historical investment in white colonialist canons, practices, and aesthetics. Such an investment reflects broader patterns of structural racism in both Canadian universities and the professional theatre industry. We recognize that the centering of whiteness has harmed Indigenous, Black, and other racialized students, faculty, and staff; and we are taking active steps to address and mitigate this harm.

We are excited by the new opportunities that await. Within Theatre & Performance Studies, and across the Faculty of Graduate Studies and the School of the Arts, Media, Performance, and Design, we are working towards decolonizing and diversifying our curriculum, to support and encourage new and novel ways of teaching, learning, and research. We are keen to embrace the stories, voices, and perspectives that have been excluded, to ensure that students have a broad range of learning experiences and see themselves represented in the curriculum, performances, and artworks we produce. We are likewise dedicated to harm reduction and creating safe, brave, and inclusive spaces.

We look forward to our ongoing conversations about how collectively we might contribute to these efforts and create a better, healthier, and more inclusive community.

DISCLAIMER

The information in this handbook is intended as a guide for the 2021-2022 academic year. Every attempt has been made to make it as current as possible. It is important to note, however, that the Faculty of Graduate Studies Calendar (<http://gradstudies.yorku.ca/current-students/regulations/>) contains information that is more complete. In the case of any disagreement with Graduate Program publications, the information contained in the Faculty of Graduate Studies Calendar takes precedence.

The policies outlined in this handbook are for students who began the MA/PhD in the 2021-2022 academic year. Students are reminded that they should follow the degree requirements/policies outlined in the handbook relevant to their academic start year.

WELCOME FROM THE GRADUATE PROGRAM DIRECTOR

We are so pleased to welcome you to our Theatre & Performance Studies Program—in fact, you are joining us for our 14th year! The T&PS Graduate Program was founded in 2007 and was originally launched with a specific focus on Theatre Studies. In 2013, the Program's emphasis was further developed to become Theatre & Performance Studies, reflecting our expanded interest in examining the intersection of theatre, performance, and cultural politics. The eight areas of specialization we have identified for T&PS continue to produce important and lively dialogue!

Our students, faculty, postdoctoral fellows, and staff organize numerous thought-provoking research events, symposia, and workshops throughout the academic year. We encourage you to volunteer to become involved with events such as our annual student-led initiatives, *Theatre and Performance Studies Graduate Student Conference* and *Performance Discuss*. We also hope that you will participate in cross-disciplinary dialogue by exploring course offerings within the School of the Arts, Media, Performance, and Design [AMPD], and other faculties. Do consider connecting with York research centres relevant to your own research interests, e.g., Sensorium: Digital Arts and Technology Research here in AMPD, Future Cinema Lab, The City Institute, Robarts Centre for Canadian Studies, Centre for Refugee Studies, Centre for Research on Latin America and the Caribbean, and The Centre for Imaginative Ethnography. Our T&PS Program can also help facilitate the many opportunities to engage with Toronto's vibrant theatre, performance, and arts scene!

As I welcome you to T&PS in this transitional moment in our COVID lives, I can share with you that while York University anticipates that there will be more possibilities for in-person learning and co-curricular opportunities made accessible on our campuses, **many York courses will continue to be delivered remotely this Fall 2021—including our Theatre & Performance Studies classes**. Public health guidelines will continue to inform York's planning and more information will be available to us through the Summer 2021 and Fall 2021 Terms. However, given current projections, the expectation is that York University will make a full return to campus for the Winter 2022 Term—and so we remain hopeful and await our return to in-person classes with bated breath! Whatever the COVID status is when we all gather this Fall, please know that we are sustained by our pedagogical and research commitments to you, by our T&PS community's ongoing creative and critical conversations, and by the passion, excitement, and questions that we know you will bring to the conceptualization of your own original research-creation projects!

I am also delighted to introduce to you to Professor Ian Garrett, the incoming Graduate Program Director [GPD] for our Theatre & Performance Studies Program. As a member of both the T&PS and Theatre Graduate Programs, Prof. Garrett has engaged with each of the MA/PhD/MFA graduate cohorts. With a particular focus on Ecological Design for Performance, he is a very active scholar/artist, internationally, and he brings to this GPD role his rich knowledge of and experience with multiple forms of research-creation. Prof. Garrett will offer you robust support throughout your graduate process!

Finally, this Handbook aims to answer some of the **most frequently asked questions you may have and to provide you with an outline of your next steps**. Please read it over carefully, and **if you have any questions, please contact Susanna Talanca, our Graduate Program Assistant in the Graduate Program Office: gradthea@yorku.ca**

Again, welcome to our Theatre & Performance Studies Program—we are very much looking forward to learning with you this year!

kind regards~

Belarie Zatzman

Interim Graduate Program Director • Theatre & Performance Studies

A QUICK INTRODUCTION

The Graduate Program and the Department

You may be unfamiliar with the way graduate programs are set up in relation to departments at York. Graduate programs are administratively separate from undergraduate teaching departments – thus the Graduate Program in Theatre and Performance Studies is overseen by the Faculty of Graduate Studies (FGS), while the Department of Theatre falls within the School of the Arts, Media, Performance and Design (AMPD). This separate administrative structure means that a professor might be appointed to an undergraduate department or program, and may also be appointed to one or more graduate programs. The professional membership of a graduate program is not therefore the same as the membership of the department that may carry the same name. In the case of the Graduate Program in Theatre and Performance Studies, faculty members are drawn from a variety of units at York in addition to the Department of Theatre, including Anthropology, Art History and Visual Culture, Cinema and Media Studies, Critical Disability Studies, Dance, English, Environmental Studies, Gender and Women’s Studies, Health, Glendon Drama Studies, and the Schulich School of Business. For a complete list of faculty appointed to the program see <http://theatre-studies.gradstudies.yorku.ca/faculty/>.

As a student you are enrolled in the Graduate Program in Theatre and Performance Studies, but you may be employed, as a Teaching Assistant or Graduate Assistant, in the Department of Theatre or another unit. It is the Department that provides many of the facilities you will use – office space, etc.

When you have questions about graduate courses, your program requirements, etc. your first point of contact will be your supervisor or Graduate Program Assistant.

People in the Department

It is to your advantage to get to know the Department personnel and how they can be helpful to you in your time here.

Position	Name	Contact
Department Chair	Marlis Schweitzer	thechair@yorku.ca
GPD – Theatre and Performance Studies	Ian Garrett	igarrett@yorku.ca
GPD – Theatre (MFA)	Erika Batdorf	ebatdorf@yorku.ca
Administrative Office (CFT 324); Monday-Friday 8:00-4:00 Note: The office closes at 3:00 PM on Fridays during the Summer (Mid May to August)		
Administrative Assistant	Mary Pecchia	mpecchia@yorku.ca
Graduate Program Assistant	Susanna Talanca	gradthea@yorku.ca
Undergrad Student Support	Rachel Katz	theadep@yorku.ca
Production Office (CFT 304)		
Production Coordinator	Christina Cicko	ccicko@yorku.ca

Chair: Serves as official spokesperson for the Department and represents us in all dealings with the Dean, the School of the Arts, Media, Performance and Design, the University and the wider community. She is responsible for coordinating the various activities of the Department, the Department's financial operation and the overall academic program.

Graduate Program Directors: Ian Garrett (MA/PhD) and Erika Batdorf (MFA) are responsible for studies at the graduate level, and work with the Department Chair to integrate both programs within the overall workings of the Department of Theatre. Problems or concerns in the Graduate Programs need to be brought to the attention of the appropriate Graduate Program Director.

Administrative Assistant: Mary Pecchia works closely with the Chair in all matters relating to the operations of the Department - finances, schedules, office management, policy, and any special initiatives (e.g., Opening Night celebrations), etc.

Graduate Program Assistant: Susanna Talanca, the Graduate Program Assistant, is one of your most important contacts during your degree at York. Your GPA oversees the operations of the Graduate Program in Theatre and Performance Studies. The GPA is a program and Faculty of Graduate Studies policy expert who can help you with questions about your funding, course requirements, etc.

Area Coordinators: Oversee the activities and academic components in each teaching area: Performance Creation and Research, Acting, and Production/Design. Problems that cannot be solved through discussion with your Course Director, or that affect activities in your area, should be brought to their attention (see below). This year's Performance Creation and Research Area Coordinator is Professor Belarie Zatzman (bzatzman@yorku.ca).

Course Directors are the "front-line." Every course has a Director. Most courses have only one: the teacher in the classroom. Some larger courses are divided into sections or tutorials and may have other teachers or leaders, so refer to the course outline for each course; the "official" course director should be listed.

If you have questions or concerns about a graduate course you are taking, or an undergraduate course for which you are the TA, you should *start your inquiries with the course director*. If your concerns are not resolved, consult the Graduate Program Director (if this is a graduate course), or the Area Coordinator (if this is an undergraduate course for which you are a TA). If you are a TA, and the issue cannot be resolved through the Course Director and Area Coordinator, it can be brought to the Graduate Program Director, and subsequently the Department Chair. So, in short, the communication path looks like this: CD, AC, GPD, CHAIR.

Graduate Executive Committee: Vetting Proposals, Applications, & Petitions

All substantive decisions affecting the MA/PhD curriculum and requirements are first vetted by the Executive Committee and then taken to the program membership (i.e., all faculty appointed to the graduate program) for a vote. Decisions regarding petitions, placement applications, independent study proposals, and other minor administrative matters are handled at the executive level. The graduate student representative sits in on most executive meetings and offers important feedback on student perspectives and concerns. However, they are not involved in the review of incoming student applications, grant proposals, scholarship/awards adjudication, or other sensitive discussions.

The Graduate Executive Committee is drawn from faculty appointed to the program, three from the Department of Theatre, two from other Departments, and a graduate student representative. The members of this year's committee are as follows:

Ian Garrett (Graduate Program Director)

Alberto Guevara

Guillaume Bernardi

David Jansen

Belarie Zatzman

TBA (Graduate Student Representative)

Graduate Executive meetings are held on a monthly basis throughout the academic year, and every effort is made to respond as quickly as possible to student applications and petitions.

Websites to Bookmark

Current Students Website - <http://gradstudies.yorku.ca/current-students/>

Here you'll find the prompts to register in a term, enroll in classes, and find your student financial account information.

Faculty of Graduate Studies (FGS) Website - <http://gradstudies.yorku.ca/>

Information about scholarship, award and bursary opportunities, events, workshops, as well as FGS policies and forms. Remember, it is your responsibility to familiarize yourself with FGS policies.

FGS – Important - <http://gradstudies.yorku.ca/current-students/student-status/important-dates/>

Sessional start/end dates, registration deadlines, university closures. **You are strongly encouraged to enter important dates into your calendar each year.**

MA/PhD Theatre and Performance Studies - <http://theatre-studies.gradstudies.yorku.ca/>

Information on Theatre and Performance Studies events, courses, etc. If you're interested in providing content for the website (photos, blogs, etc.) please contact the Graduate Program Assistant.

MA DEGREE REQUIREMENTS

The Master of Arts in Theatre and Performance Studies is normally completed in three full-time terms. Students can choose between three pathways to degree completion.

	Coursework	Major Research Paper (MRP)/ Research-Creation MRP	Thesis
Total Coursework	24 Credits	18 Credits	12 Credits
Required Courses	<ul style="list-style-type: none"> • Theatre and Performance Studies Graduate Colloquium (THST 5052 0.0) • Theatre and Performance Studies Professional Placement (THST 5051 3.0), optional in 2021-22 due to COVID-19 • An approved Research Methodology course of at least 3.0 credits • An approved Canadian Theatre course of at least 3.0 credits • A Theatre and Performance Studies (THST) course of at least 3.0 credits that is aligned with the program's sub-fields 		
Additional Requirements		MRP/Research-Creation MRP	Thesis

MRP + Thesis Procedures

Major Research Paper	Research-Creation Major Research Paper	MA Thesis
Definition A piece of original research and writing on an approved topic.	Definition A piece of original research, creation-based performance and writing on an approved topic.	Definition A piece of original research and writing on an approved topic that in its research and analysis demonstrates independence, originality, and thorough understanding of the area of investigation.
Length: 40-50 pages	Length: 25 pages	Length: 100-120 pages
Supervision: Faculty supervisor (appointed to the grad program) + second reader. The student generally goes through at least one round of revisions with the faculty supervisor before sharing with a second reader, who may offer a further round of comments/ revisions.	Supervision: Faculty supervisor (appointed to the grad program) + second reader. The student generally goes through at least one round of revisions with the faculty supervisor before sharing with a second reader, who may offer a further round of comments/ revisions.	Supervision: Faculty supervisor (appointed to the grad program) + two committee members. Students defend their MA theses before an examining committee, which includes the supervisory committee and several external committee members from within York.
Timelines: Proposals (including ethics forms) must be submitted no later than Feb. 15, 2022 . Supervisors and readers must approve the final MRP by the end of the Summer term.	Timelines: Proposals (including ethics forms) must be submitted no later than Feb. 15, 2022 . Supervisors and readers must approve the final MRP by the end of the Summer term.	Timelines: Proposals (including ethics forms) must be submitted no later than Nov. 24, 2021 . The defense must be held before the end of the Summer term.

The MRP proposal template can be found in the Appendix section of this handbook.

Coursework

Students must successfully complete the following required coursework:

Note: courses within the core areas may shift annually

An approved Research Methodology course of at least 3.0 credits

- THST 6600 Theatre & Performance in the Americas: Memory, Colonialism & Power
- THST 5010 Theatre Laboratory
- DANCE 6200 Advanced Research and Dissertation Seminar
- DANCE 5330 Anthropology of Dance in Canada
- ANTH 6020 Advanced Methods in Anthropology
- CDIS 5110 Methodology
- An approved Canadian Theatre/Performance course of at least 3.0 credits
 - THST 5020 Performance & Culture
 - THST 5022 Performing Memory & Memorial
 - THST 6320 Performance Art: Politics and Aesthetics
- A Theatre and Performance Studies course, aligned with the program's sub-fields of at least 3.0 credits
 - THEA 5210 Graduate Research Seminar
 - THEA 5075 Solo Performance Creation
 - THEA 5076 Solo Performance Production
 - THEA 5413 Ecological Design for the Performing Arts
 - DANC 5260 Dance Video and Intermedial Performance
 - DANC 6200 Advanced Research and Dissertation Seminar
 - FILM 6215 21st Century Critical Thought
 - FILM 6230 Contemporary Cinema Media Studies Theory
 - ANTH 5155 Anthropology, Art, Aesthetics and Material Culture
 - INST 5000 Seminar in Interdisciplinary Studies

THST 5052 Theatre and Performance Studies Colloquium (non-credit)

THST 5051 Theatre and Performance Studies Professional Placement. Optional in 2021-22 due to ongoing COVID-19 concerns.

Remaining coursework requirements can be met through successful completion of graduate level Theatre and Performance Studies or approved graduate-level cognate courses. Please see Coursework, MRP, and Thesis options above to determine the number of additional courses that you must take.

Students may take more than one course from a required area. However, in no case can one course be used to fulfill two requirements (e.g., 5020 Performance & Culture), i.e., a single course cannot be used to fulfill both the 'Canadian Theatre' and the 'Theatre and Performance Studies' requirements.

Each year the Graduate Executive will determine which courses may be used to fulfill each of the requirements. The above course information reflects the course offerings for 2021-22.

Colloquium (THST 5052 0.0)

Students are required to attend a bi-weekly non-credit colloquium during the first two terms of study. Students meet with the Graduate Program Director to discuss research approaches,

pedagogical strategies, and various aspects of professional development. In the winter semester, guest visitors will offer mini-lectures on key issues in Theatre and Performance Studies. In addition to equipping students with the skills they need to succeed in grad school, the Colloquium serves as an important venue for creating a sense of intellectual community among new students in the graduate program. Students are evaluated on a pass/fail basis.

Professional Placement (THST 5051 3.0)

This course is designed to give Theatre and Performance Studies graduate students applied, professionally-oriented work experience in a field related to one of the program's fields of specialization and/or the student's research areas (e.g., performance art curation, production dramaturgy, assistant directing, education and outreach, publicity and marketing, producing, arts blogging, scholarly editing). The assignment is supervised by a member of the graduate Theatre and Performance Studies faculty (often the GPD) in association with an on-site supervisor/mentor. The arrangements for a placement are normally initiated by the student who first presents a written outline of the placement proposal to the GPD for approval. After approval is obtained the student should contact the institution to set up their schedule. The exact nature of the assignment is worked out and agreed upon by the team of student, faculty advisor, and on-site supervisor. The average number of working hours for a 3.0 credit placement is 75-90 hours and there is normally no remuneration involved.

Detailed information on Theatre and Performance Studies Placements can be found in the appendix section of the Handbook.

Independent Study Course

Independent Study courses are open to graduate students in Theatre and Performance Studies who would like to study a topic or discipline in which no courses are available. Students are permitted to take **no more than two** Independent Study courses throughout their studies. An undergraduate course cannot be taken as a graduate Independent Study course or as a graduate course in general. The time, effort, and academic rigor invested in an Independent Study course should equal or exceed the expectations of the Program's own graduate course offerings. Normally, Independent Study courses are intended for students to work on independently with the guidance of the Grad Faculty Supervisor who meets with the student to determine if work is progressing satisfactorily. All Independent Study applications must be submitted to and approved by the Theatre and Performance Studies Executive, and applications are available from the GPA (gradthea@yorku.ca). Please note the following application deadlines: **September 15, 2021** (for fall term); **January 11, 2022** (for winter term); **April 21, 2022** (for summer term).

Program Length and Minimum Period of Registration

The Master's program is a full-time, 3 term program. Master's students must register and pay fees (fellowship) for a minimum of the equivalent of three terms of full-time registration. You must be registered full time to receive funding.

Time Limits

All requirements for a Master's degree must be fulfilled within 12 terms (4 years) of registration as a full-time or part-time master's student, in accordance with Faculty of Graduate Studies Registration Policies, including the requirement of continuous registration. Terms in which students are registered as Leave of Absence (elective or exceptional circumstances), Maternity Leave, Parental Leave, or No Course Available are not included in these time limits.

Note that in instances where students require more than 3 terms to complete the program requirements, any subsequent terms may only be carried out in part time (unfunded) status.

PHD DEGREE REQUIREMENTS

Normally years in length (fifteen fulltime terms), the PhD in Theatre and Performance Studies requires successful completion of the following degree requirements.

	Focus	Recommended Timeline	Definition of Good Standing
PHD1	<ul style="list-style-type: none"> Coursework Graduate Colloquium Establishment of Supervisor & Committee 	<ul style="list-style-type: none"> At least 12 credits of coursework complete by end of term 3 Successful completion of Graduate Colloquium Supervisor and Committee established by end of term 3 	<ul style="list-style-type: none"> At least 9 credits of coursework complete by end of term 3 Successful completion of Graduate Colloquium
PHD2	<ul style="list-style-type: none"> Coursework Establishment of Supervisor Establishment of Committee Comp Exam 	<ul style="list-style-type: none"> 18 credits (total) coursework completed by end of term 4 Comprehensive Exam lists approved by end of term 4 Successful completion of written and oral portions of Comp Exam by end of term 6 	<ul style="list-style-type: none"> 18 credits (total) coursework completed by end of term 6 Supervisor & Committee established by end of term 5 Comprehensive Exam lists approved by end of term 6
PHD3	<ul style="list-style-type: none"> Comp Exam Dissertation Proposal Language proficiency (if necessary) Dissertation research Dissertation writing 	<ul style="list-style-type: none"> Submission of dissertation proposal + research ethics to program within 3 months of comp exam completion** All committee members must sign off on the proposal. Student and supervisor in consultation with committee to outline objectives (i.e., completion of fieldwork, submission of Ch. 1) in PhD2 progress report. 	<ul style="list-style-type: none"> Successful completion of written and oral portions of Comp Exam by end of term 8 Submission of dissertation proposal + research ethics to program within 3 months of comp exam completion**
PHD4	<ul style="list-style-type: none"> Dissertation research Dissertation writing 	<ul style="list-style-type: none"> Student and committee in consultation with committee to outline objectives (i.e., full draft by x, dissertation defense in month y) in PhD3 progress report 	<ul style="list-style-type: none"> Student begins dissertation research and writing phase. Student and supervisor in consultation with committee to outline objectives (i.e., completion of fieldwork, submission of Ch. 1) in PhD 3 progress report.
PhD5	<ul style="list-style-type: none"> Dissertation writing Final draft Dissertation defense Post-defense revisions Final dissertation submission 	<ul style="list-style-type: none"> Student and committee in consultation with committee to outline objectives (i.e., full draft by x, dissertation defense in month y) in PhD4 progress report Final draft of dissertation submitted to committee for review no later than January of the winter term. 	<ul style="list-style-type: none"> Student and committee in consultation with committee to outline objectives (i.e., full draft by x, dissertation defense in month y) in PhD4 progress report

Recommended Timeline: Timeline recommended by the graduate executive for completing the PhD program in five years – the program’s definition of normative time to completion.

Good Standing: You are in good standing when you are making satisfactory progress toward the completion of your degree requirements, per FGS guidelines. To be in good standing, a student's academic record may also not include any coursework Incompletes; any combination of C grades or combination of C and F grades that would normally result in withdrawal for failure to maintain academic standards (<http://gradstudies.yorku.ca/current-students/regulations/courses-grading/>). Students beyond applicable maximum time limits or who have not

maintained continuous registration are not in good standing. If you do not remain in good standing, your funding and registration in the program may be affected.

**** Dissertation proposal + ethics must be approved by FGS and Research Ethics BEFORE fieldwork and/or research begins.** Students are strongly encouraged to take a dissertation proposal workshop or course when/if they are offered. For example, Dance Studies generally offers a proposal course in the winter semester as well as training and development.

About Naming Conventions

Often students refer to themselves as a 'PhD Candidate' without fully understanding what the term means. Until a student has completed their comprehensive examinations they are a PhD student. Once the student has completed their comps they can call themselves a PhD Candidate or 'ABD' (all but dissertation). You are a PhD student/candidate in Theatre and Performance Studies. It's important to represent yourself using the proper terms so as not to cause confusion or be perceived as misrepresenting yourself.

Coursework

Students must successfully complete the following required coursework:

Note: courses within the core areas may shift annually

An approved Research Methodology course of at least 3.0 credits

- THST 6600 Theatre & Performance in the Americas: Memory, Colonialism & Power
- THST 5010 Theatre Laboratory
- DANCE 6200 Advanced Research and Dissertation Seminar
- DANCE 5330 Anthropology of Dance in Canada
- ANTH 6020 Advanced Methods in Anthropology
- CDIS 5110 Methodology
- An approved Canadian Theatre/Performance course of at least 3.0 credits
 - THST 5020 Performance & Culture
 - THST 5022 Performing Memory & Memorial
 - THST 6320 Performance Art: Politics and Aesthetics
- A Theatre and Performance Studies course, aligned with the program's sub-fields of at least 3.0 credits
 - THEA 5210 Graduate Research Seminar
 - THEA 5075 Solo Performance Creation
 - THEA 5076 Solo Performance Production
 - THEA 5413 Ecological Design for the Performing Arts
 - DANC 5260 Dance Video and Intermedial Performance
 - DANC 6200 Advanced Research and Dissertation Seminar
 - FILM 6215 21st Century Critical Thought
 - FILM 6230 Contemporary Cinema Media Studies Theory
 - ANTH 5155 Anthropology, Art, Aesthetics and Material Culture
 - INST 5000 Seminar in Interdisciplinary Studies

THST 5052 Theatre and Performance Studies Colloquium (non-credit)

THST 5051 Theatre and Performance Studies Professional Placement. Optional in 2021-22 due to ongoing COVID-19 concerns.

Remaining coursework requirements can be met through successful completion of graduate level Theatre and Performance Studies or approved graduate-level cognate courses.

Students may take more than one course from a required area. However, in no case can one course be used to fulfill two requirements (e.g., 5020 Performance & Culture), i.e., a single course cannot be used to fulfill both the 'Canadian Theatre' and the 'Theatre and Performance Studies' requirements.

Each year the Graduate Executive will determine which courses may be used to fulfill each of the requirements. The above course information reflects the course offerings for 2021-22.

PhD students who completed their MA in Theatre and Performance Studies at York, who have completed the Research Methodology, Canadian Theatre, and Theatre and Performance Studies requirements as part of their MA coursework, can replace these 9.0 credits requirements with 9.0 credits of graduate level THST courses (including Independent Study and/or Placement).

Colloquium (THST 5052)

Students are required to attend a bi-weekly non-credit colloquium during the first two terms of study. Students meet with the Graduate Program Director to discuss research approaches, pedagogical strategies, and various aspects of professional development. In the winter semester, guest visitors will offer mini-lectures on key issues in Theatre and Performance Studies. In addition to equipping students with the skills they need to succeed in grad school, the Colloquium serves as an important venue for creating a sense of intellectual community among new students in the graduate program. Students are evaluated on a pass/fail basis.

Placement

Doctoral students who lack significant applied, professionally-oriented work experience in a field related to one of the program's fields of specialization and/or the student's research areas (e.g. production dramaturgy, assistant directing, education and outreach, publicity and marketing, producing) will be required to complete a "placement." Students who have not been assigned the placement requirement have the option of completing a placement **to fulfill 3.0 credits of coursework. Doctoral Students who are required to complete the placement will be notified the summer prior to their first term.** Detailed information on Theatre and Performance Studies Placements can be found in the Handbook appendix section.

Independent Study Course

Independent Study courses are open to graduate students in Theatre and Performance Studies who would like to study a topic or discipline in which no courses are available. Students are permitted to take **no more than two** Independent Study courses throughout their studies. An undergraduate course cannot be taken as a graduate Independent Study course or as a graduate course in general. The time, effort, and academic rigor invested in an Independent Study course should equal or exceed the expectations of the Program's own graduate course offerings. Normally, Independent Study courses are intended for students to work on independently with the guidance of the Grad Faculty Supervisor who meets with the student to determine if work is progressing satisfactorily. All Independent Study applications must be submitted to and approved by the Theatre and Performance Studies Executive, and applications are available from the GPA (gradthea@yorku.ca). Please note the following application deadlines **September 15, 2021** (for fall term); **January 11, 2022** (for winter term); **April 24, 2022** (for summer term).

Supervisor and Supervisory Committee

By the end of the 3rd term of study, each doctoral student should have in place a Supervisory Committee composed of three faculty members, at least two of whom must be from the Theatre and Performance Studies Graduate Faculty (a list of faculty members can be found on the program website). Please note that only Full Members of the Graduate Program in Theatre and Performance Studies are eligible to serve as dissertation supervisors.

Each student must have the composition of their supervisory committee approved by the Graduate Program Director, who will verify the logical fit between a student's project and proposed committee. In addition to advising and shepherding the student through the dissertation project, the function of the Supervisory Committee will be:

- To work with the student to choose two lists of approximately 30 books/articles and plays/performance texts each that they will be specifically responsible for in connection with the Comprehensive Exam;
- To guide the student in development of questions for the Comprehensive Exam;
- To set a date for the Comprehensive Exam and to advise the student through the writing of the Proposal and Dissertation.

Students are encouraged to identify potential mentors and faculty whose research and courses can contribute productively to the dissertation project early on and to make an effort to get to know these professors through their research and course offerings. Once a supervisor or committee

member agrees to work with the student, the student is required to submit the 'Establishment of Supervisory Committee' form to the graduate program assistant, to be reviewed by the graduate program director, and approved by FGS.

Protocol for when a Supervisory Committee member is on extended leave

When a graduate Supervisory Committee faculty member or supervisor is officially on leave and unable to continue their work with the graduate student for an extended period of time (e.g., two months or longer), the other two Supervisory Committee members will continue to work with their graduate student to help them to develop their work until the supervisor/committee member has the capacity to return. For example, the Supervisory Committee may continue to help the graduate student with their preparations for and provide approval of their Comprehensive Reading Lists, Comprehensive questions, Proposal development and/or the completion of ethics forms. This flexibility on the part of the Supervisory Committee will help to ensure that the graduate student can continue their process of moving through the required stages of the Theatre & Performance Studies Program.

In situations where a graduate Supervisory Committee faculty member or supervisor is officially on leave and unable to continue working with their graduate student for an extended period of time (e.g., two months or longer), and a Comprehensive Exam must be/has been scheduled, the graduate student, in consultation with their committee, will select a new interim faculty member to serve on their Comprehensive Exam committee. Appointing an interim Comprehensive Exam committee member will help to ensure that a) the graduate student's Comprehensives process can continue without the presence of the supervisor or committee member who is on an extended leave; b) both their written and oral Comp Examinations can still be evaluated by three Theatre & Performance Studies faculty members.

Comprehensive Exam (Written & Oral)

Before embarking on the writing of a dissertation, students must successfully complete a comprehensive exam. Students are strongly encouraged to complete the written and oral portions of the exam **by end of term 6, summer term of PhD2** (the program's recommended timeline), particularly if they will be carrying out fieldwork. The exam must be completed by end of term 8 for a student to remain in good standing.

The comprehensive examination is intended to ensure students' familiarity with and ability to identify core ideas in the texts and identify key debates in the fields of theatre and performance studies. It also aims to test knowledge of a student's chosen research and teaching areas to verify sufficient grounding in scholarship relevant to those areas, particularly the dissertation topic.

Comprehensive Exam Reading Lists

The exam consists of three sections, each based on a list of thirty texts for a total of ninety.

List 1: Theatre and Performance Studies Field List

- The "Theatre and performance Studies Field List" is a *set list* of thirty texts (dramatic and performance theory; theatre and performance history and historiography, dramatic literature, performance texts, etc.) designed to assess the candidate's overall command of several key theories, controversies, and debates in the field with the goal of equipping students to teach in theatre and performance programs.
- The texts on the list are selected and/or confirmed by faculty on the Graduate Program Executive Committee each year by the last week of September.

List 2: Dissertation Research Area – General List

- The “Dissertation Research Area – General List” is a list of thirty texts that reflects the broader area in theatre and performance studies in which the dissertation is situated (e.g., Canadian theatre, performance theory, actor training methods, performance art, postcolonial theatre, physical and devised theatre). Not all texts on this list will directly inform the dissertation but each will speak to the relationship between the student’s specialized interest and the broad field of theatre and performance studies.
- The student chooses the thirty texts on this list in consultation with the supervisory committee. See note below regarding approval of list.

List 3: Dissertation Research Area – Specific List

- The “Dissertation Research area – Specific List,” is a list of thirty texts specifically related to the dissertation and may be outside of theatre and performance studies (e.g., site-specific performance, feminist and queer theory, cultural geography, critical tourism studies, arts and cultural policy, autobiographical theory). The texts on this list will directly inform the dissertation.
- The student chooses the thirty texts on this list in consultation with the supervisory committee. See note below regarding approval of list.

Note: There should be no overlap of texts between the three lists. Students will be encouraged to choose a different text by the same author if an author’s work is particularly important to more than one area.

By the end of the 4th term of study, students will normally have an approved list of materials that will form the basis of the comprehensive exam (see “Recommended Timeline” above). **The specific and general comp lists must be approved both by the supervisory committee and by the Graduate Program Director.** It is expected that the Supervisor will send the lists to the GPD for approval after it has been approved by the supervisory committee.

Scheduling of Comprehensive Exam

The supervisor coordinates with student and supervisory committee to schedule written comprehensive exam dates and tentative oral exam dates. Dates are to be finalized and submitted to graduate program with finalized comprehensive exam lists, approved by the GPD. The supervisor will send the approved lists and confirmation of both dates to the Graduate Program Assistant (gradthea@yorku.ca), who will book a room for the oral examination.

Committees will provide student with feedback and confirm (via e-mail with graduate program cc’d) that the written work is ‘examinable’ within two weeks of submission of the written comprehensive exam. The oral exam will be scheduled for approximately one week after the committee having reviewed it (i.e., **there are three weeks between submission of written exam and the oral exam**). There may be exceptions if required by competing schedules, but committees should stick as closely as possible to this timeline.

Format of Comprehensive Exam and Timeline

Written Exam Portion

The written portion of the comprehensive exam will consist of a take-home examination. Students have two weeks to write three 12-15 page responses to three essay questions.

Questions for all lists will be developed with input from students, who will propose three possible questions for each list, for a total of nine questions. The questions must be broad enough to address a wide range of texts across the lists, and should not overlap with one another. The questions will be a starting point for the committee, who will revise and adapt them in consultation with the student.

The following process should be followed in developing questions for the written exam:

- An initial discussion takes place between the student and supervisor about possible questions.
- Student proposes three possible questions for each list, for a total of nine questions, and sends them in one document to the full supervisory committee. The proposed questions must be sent to the committee *no later than one month before the written exam*.
- The committee responds by either approving questions or proposing revised questions that are based on those originally sent by student (the committee will broaden or focus questions where needed). The committee will coordinate and send their revised questions to the student in a single document with changes highlighted.
- Student responds to the committee's suggested questions with any final adjustments.
- The committee updates questions, if necessary, and finalizes the list of nine questions in consultation with the student (i.e., student will see the final version of all questions prior to the exam).
- The nine exam questions must be finalized no later than two weeks prior to the start date of the written exam.
- The committee will choose *one question per list*, and students will be informed which questions have been chosen on the day the exam begins, as the selected questions will appear on the exam itself.

Sample PhD comprehensive exam questions can be found in the Appendix section of this Handbook.

Written Exam Instructions

Based on your comprehensive exam lists you are to write three essays, each 12-15 pages in length (excluding Works Cited), responding to the three questions selected by the committee. The three essays should adhere to MLA, APA, or Chicago formatting guidelines, and include a Works Cited list. Each essay should use a minimum of 6 sources, though you may include more. We recommend using parenthetical references, but if you choose include notes, they should appear at the end of your essay—i.e., as endnotes rather than footnotes.

You must return the exam electronically to your supervisor (supervisor@email.com) and cc the Graduate Program (gradthea@yorku.ca) on or before TIME on the due DATE. Your supervisory committee will respond to your work approximately two weeks later. The committee will be looking at both the depth and the breadth of your references to particular texts; consequently, where possible, do not use the same texts for each question.

Written Exam Assessment

The supervisory committee will assess the written exam within two weeks to determine if it is or is not "examinable." By examinable, we mean that the student has received six or more "Passes" on their exams, in keeping with the following assessment process:

- The members of the supervisory committee are expected to read all three of the essays and assign a grade of “Pass” or “Fail” to each one. In other words, the student will receive *nine* grades for the exam, three for each essay.
- To Pass (i.e., for the exam to be deemed “examinable”), the student must receive a *minimum* of six grades of Pass across the three essays.
- At the discretion of the committee, students who have offered excellent responses on their exam, and who have more than six grades of pass, may be given an overall exam grade of “Pass with Distinction.”
- In situations where the student receives five Passes and four Fails, the committee may ask the student to rewrite a section of the exam (typically one answer), with specified directions on what needs to be accomplished. In this case, the student receives a “Provisional Pass.” If the student receives *fewer* than five Passes, the exam will be considered a Fail (i.e., *not* examinable). Usually, the student receives an additional two weeks to respond. If the rewritten question is deemed a Pass (e.g., if they now have six or more grades of Pass), the student’s overall exam is considered “examinable.”
- In situations where students receive fewer than five Passes, the exam will be considered a Fail and the committee will reschedule a new exam within three months of the first attempt.
- Two failures of the comprehensive exam will result in withdrawal from the program.

Process for transmitting results: The supervisor will confirm the result of the examination to the student, graduate program director, and program office (gradthea@yorku.ca) via e-mail – no later than two weeks after the exam. The results will include the overall grade for the exam (Pass with Distinction, Pass, Provisional Pass, Fail), and a few brief comments on the strengths and weaknesses of the essays.

Oral Exam Portion

If the written exam is deemed “examinable,” the committee will meet with the student for an oral exam of approximately 90 minutes in length. The oral exam will be scheduled for **approximately one week following the committee’s review of the written exam** (i.e., there are three weeks between submission of written exam and the oral exam).

During the oral exam, students will be expected to answer follow-up questions arising from the written exam as well as other questions that the committee deems appropriate. The purpose of the exam is to:

1. Establish competence in the field
2. Navigate a way forward for writing the proposal and carrying out the research

Students should prepare by reading their written responses so that they can speak critically about them during their oral exam. Questions might include (among others): What might you have missed in the answer (i.e., identify potential blind spots)? What material might you have integrated if you had more time? Where might you have simplified the material? Students are allowed to have their essay responses and comp lists in the oral exam. They are not permitted to bring the texts from their lists, nor summaries of those texts.

Oral Exam Assessment

The supervisor and supervisory committee will evaluate the performance at the oral exam in conjunction with the written exam on a pass/fail basis, giving three grades in total for the exam as a whole.

- To Pass the oral exam, the student must receive a *minimum* of two grades of Pass from the committee.
- If the student receives less than two grades of Pass, the exam will be considered a Fail and the committee will reschedule a new *oral exam* within three months of the first attempt (i.e., the written exam does not need to be taken again).
- Failure of the second oral exam will result in withdrawal from the program.

Please note: If you require accommodations for the exams due to a documented disability, please inform your supervisor and the GPD at least six weeks in advance of the exam. York provides services for students with disabilities (including physical, medical, learning, and psychiatric disabilities) needing accommodation related to teaching and evaluation methods/materials. It is the student's responsibility to register with disability services as early as possible to ensure that appropriate academic accommodation can be provided with advance notice.

Tips for Writing a Successful Comprehensive Exam

Your supervisor will be able to discuss strategies for writing a strong comp exam. In addition to this valuable advice, here are a few tips: 1) Make sure to pace yourself as you write so that you complete all three essays; 2) Take care to respond to questions directly and answer *all* parts of the question; 3) Create a clear organizational structure to assist your readers in moving through your argument—your introduction should clearly map out the contours of your response.

Dissertation Proposal

No more than *three months* after the successful completion of the comprehensive exam, students are required to submit a dissertation proposal to the Faculty of Graduate Studies. Please note that to ensure timely submission of the proposal, students should plan to submit a draft to their supervisor and supervisory committee no later than *six weeks* after the comps.

After the supervisory committee has signed off on the proposal, students should submit it, along with any relevant ethics forms to the Graduate Program Director for approval. The proposal and relevant documents should all be included in one package. The grad program office will then forward to the Faculty of Graduate Studies. **It is the student's responsibility to ensure that all forms for the entire proposal/ethics package have been signed.**

Proposal guidelines can be found in the Appendix section of this Handbook.

Dissertation

The dissertation must embody the results of original research with significant value for the study of theatre and performance and must be successfully defended at an oral exam, normally by the end of year 5 (term 15). The length for the dissertation should be 200-300 pages (not including citations, appendix, etc.) in font Times New Roman, size 12.

Note that formatting of the dissertation (font, pagination, etc.) is governed by FGS and students are required to adhere to the FGS technical guidelines. These guidelines can be found on the

FGS website: <http://gradstudies.yorku.ca/current-students/thesis-dissertation/organization/>

Language Requirement

If your project requires research in a language other than English, you are required to demonstrate proficiency in that language. Students who are not yet proficient in said language, will be asked to complete graduate level language coursework. For example, a student working in French may be required to take GS FREN 5712: French Reading Course for Academic Purposes [Basic] and GS FREN 5713: French Reading Course for Academic Purposes [Intermediate]. Students who are already proficient in said language may be asked to demonstrate proficiency through a translation exam.

Dissertation Timelines

Students often ask about the timelines associated with moving from final draft to defense. The following table is intended as a guide:

Timeline	Requirement
6 MONTHS prior to exam	<p>Dissertation Proposal Proposal + research ethics must be approved by FGS: This is the <u>MINIMUM</u> time required – students should aim to have proposal approved at least 12-24 months prior to the defense to allow for 1-2 years for research/writing. Please note that it generally takes 6-8 weeks for FGS and Ethics to process paperwork and students are occasionally asked to revise and resubmit. Field work/primary research cannot begin until your proposal has received all FGS + Ethics approval. <u>Please note:</u> Under no circumstances will the Graduate Program Director sign off on a defense for students whose proposal has not been approved at least 6 months prior to the proposed defense date.</p>
6-8 WEEKS prior to exam	<p>Student to Submit Final Draft to Committee for Review The committee needs to confirm dissertation is ready to defend <i>no later than</i> 6 weeks prior to defense – so the amount of the dissertation left to review will dictate how early this needs to be submitted. Most committees will request at least 2 weeks for this turn-around.</p> <p>The assumption that informs this timeline is that students have submitted multiple drafts of chapters, which have been reviewed by committee members and have subsequently incorporated feedback. By 7-9 weeks prior to the exam, the committee should already be familiar with the content of the dissertation and comfortable with the quality of the work.</p> <p>Supervisor Proposes Exam Committee & Exam Date to GPD Supervisor and GPD collaborate to establish and contact potential defense committee members including external and establish tentative date. The defense date and external examiner must be finalized at least 6 weeks prior to the defense in order for FGS to confirm the defense.</p>
6 WEEKS Prior to exam	<p>Committee to Confirm Dissertation Ready to Defend Each supervisory committee member sends confirmation to GPA that dissertation is examinable.</p> <p>Supervisor to Send Final Confirmation of Defense Day/Time to GPA GPA will book space and submit paperwork to FGS. Paperwork must be submitted at least 6 weeks before defense</p>

	<p>Student Submits Final Dissertation to Program</p> <ul style="list-style-type: none"> • One electronic copy (PDF) via e-mail to gradthea@yorku.ca • One electronic copy for each oral exam committee member • GPA will facilitate distributing copies to committee members <p>NOTE: Student cannot make changes to the dissertation after submitting copies to the program. The defense will proceed on the basis of the version that was submitted. Revisions can only be made post-oral exam on the basis of feedback from the oral exam committee.</p>
<p>1 WEEK Prior to exam</p>	<p>Confirmation from Oral Exam Committee that Dissertation is Examinable GPA/GPD will poll committee members via e-mail to confirm that the dissertation is examinable.</p> <p>Oral Examiner submits report on dissertation to FGS</p> <ul style="list-style-type: none"> • Report distributed to committee members and GPD • Where the Committee deems it advisable and if External agrees, the report may be made available to the student at the end of the defense.
<p>ASAP POST-EXAM</p>	<p>No Revisions Student will receive e-mail from FGS advising them that they can upload their final dissertation.</p> <p>Specified Revisions</p> <ul style="list-style-type: none"> • Student will make any specified revisions to dissertation and submit updated dissertation to Supervisor and Oral Exam Chair for review. • Once Supervisor and Chair are satisfied revisions have been made, send e-mail confirmation to GPA. • GPA submits paperwork to FGS. • Student will receive e-mail from FGS advising them that they can upload their final dissertation.
<p><i>An important note about 'completion date':</i> Degree requirements are not considered complete until the student has submitted the approved, final dissertation to FGS via the electronic submission. The date that the complete final dissertation is submitted becomes the student's completion date. If, for example, the dissertation submitted is incomplete or does not adhere to formatting requirements and the student is asked to resubmit, the date of the completion is NOT the date of initial submission but the date of the final, correct submission. Please be prepared that it can take up to 4 weeks for a dissertation's formatting to be approved at FGS.</p> <p>The completion date is important because it's used to determine if the student is entitled to a refund of tuition fees. Students are required to be enrolled in the term that they complete their degree requirements. For example, a student who defends late April, but doesn't submit to FGS until the end of May has to register for the Summer term and pay tuition fees. This student may be eligible for a partial refund of the Summer term tuition fees – however, refunds aren't automatically processed at the time of completion. So, the student will have to either pay the fees and wait for a refund (recommended) or, if this isn't possible, incur interest on the balance while waiting for the refund to be processed. Refund processing times vary depending on the time of year, and often take upwards of two months.</p>	

Dissertation Oral Examination

The oral examination (often referred to as the “dissertation defense”) is the final step in the PhD process, designed to ensure that students can demonstrate mastery of their dissertation topic before a group of experts both familiar to and at arm’s length from the candidate. Once the supervisory committee has confirmed that the dissertation is examinable, the Graduate Program Director, in concert with the supervisor, will work to establish an oral exam committee and date/time for the oral exam.

FGS guidelines stipulate that PhD oral examination committees must have (at least) five members:

- a. The Dean of the Faculty of Graduate Studies or her/his representative, who will be at arm’s length from the supervision of the dissertation, and who will serve as Chair of the examining committee;
- b. One external examiner, from outside York University, at arm’s length from the dissertation, recommended by the program director;
- c. One graduate faculty member at arm’s length from the dissertation, and normally from outside the program, recommended by the program director;
- d. Two graduate faculty members from the supervisory committee, or one member from the supervisory committee and one graduate faculty member from the program.

Once the committee and date have been agreed upon, the Graduate Program Assistant will prepare the paperwork for recommendation for the oral exam and oral exam committee composition for FGS for approval.

Note:

- **it is the student’s responsibility to provide their committee with an electronic copy of their dissertation.**
- **A PhD student is not to have contact with the external member of their committee.**

The external member will provide a report on the dissertation, which is submitted to the Faculty of Graduate Studies, then to the supervisor/Graduate Program Director (via FGS).

One week before the exam is scheduled, the Graduate Program Director will poll the oral examination committee to ensure that the majority believe that the dissertation is defensible. Assuming they do, the oral examination moves forward and the oral exam committee evaluates the dissertation: Accepted with No Revision, Accepted Pending Specified Revisions, Referred Pending Major Revisions, or Failed. Students’ next steps and timelines depend upon the outcome of their oral exam and are outlined fully in the FGS Regulations. Once any revisions have been approved by the Supervisor and Chair (if necessary), the student is responsible for submitting the final dissertation (following FGS requirements) to FGS.

Program Length and Minimum Period of Registration

All doctoral programs must specify a program length in terms, which is the period of time (in terms) that is normally required for a student to complete a program. Doctoral students in Theatre and Performance Studies must register and pay fees for a minimum of the equivalent of six terms of full-time registration.

Time Limits

All requirements for a doctoral degree must be fulfilled within 18 terms (6 years) of registration as a full-time or part-time doctoral student in accordance with Faculty of Graduate Studies Registration Policies, including the requirement of continuous registration. Terms that students register as Leave of Absence, Maternal Leave, Parental Leave, or No Course Available are not included in these time limits. Registration Policies are detailed here:

<http://gradstudies.yorku.ca/current-students/regulations/registration/>

ADMINISTRATIVE MATTERS

Faculty of Graduate Studies Regulations

It is the responsibility of all students to be familiar with the specific requirements associated with the degree, diploma, or certificate sought. While advice and counselling are available, it is the responsibility of each student to ensure that the courses in which registration is affected are appropriate to the program requirements.

This handbook is not intended to be an exhaustive guide to FGS policy, but rather draw your attention to some of the most commonly referenced guidelines. Please see the FGS website for all Faculty regulations: <http://gradstudies.yorku.ca/current-students/regulations/>

Registration & Course Enrollment

Registration for the Fall/Winter 2021-22 opens up on **7 July 2021**. It is beneficial to you to register early as it is necessary to be registered in order to gain access to other services on campus. Your first step is to register for the sessions (Fall and Winter) then enroll in courses. Although you only need to register in one term at a time if you prefer, please note that graduate students must maintain continuous registration all year long throughout their career at York. Therefore, you **must** register and pay fees for all three terms: Fall, Winter, and Summer.

A full lecture schedule can be found on our website prior to the registration system opening.

Enrollment for Fall/Winter 2021-22 begins at the same time as registration. You are allowed to take graduate courses from other programs, although you may find that access is limited to some of these courses. Other program course listings should be available on their web sites or in person from their program offices. You may also take graduate courses at other Ontario universities, but you must have a good academic rationale for doing so. When devising your course load, please note the program requirements concerning required courses within the Graduate Program in Theatre and Performance Studies.

If you are interested in taking a course outside of the department, you'll have to first get permission. Keep in mind that while other programs try to accommodate students from other departments, it's not always possible to accommodate all requests.

***To request permission to take a course outside the department you must complete this form: <http://gradstudies.yorku.ca/files/2014/08/course-program-other.pdf> and submit to the Graduate Program Assistant.**

Leaves of Absence

The requirement of continuous registration supports students toward the timely completion of their studies. However, the university recognizes that from time to time students may need to be absent from their studies or from the university while maintaining an affiliation with York University.

There are two categories of absences from the program of studies or from the university:

- (a) absences that are *included* in the number of terms to completion, which includes external student status; and,
- (b) absences that are *not included* in the number of terms to completion, which includes elective leave, exceptional circumstances leave, maternity leave, parental leave, and no course available.

While you are on a leave of absence, you remain registered (albeit in inactive status) in the program so your place (and funding, where applicable) is held for your return. Note that there is a fee associated with taking a leave of absence. This includes maternal/paternal leave, elective leave, external leave, and leave on compassionate or medical grounds.

If you believe that you need to take a leave of absence, please consult with the Graduate Program Assistant to discuss your options and the process. Note that normally requests for leaves should be submitted at least one month before the beginning of the relevant semester.

Withdrawal

To withdraw in good standing from the Faculty of Graduate Studies, a student must notify their graduate program office in writing. The effective date of withdrawal is the date the program was notified in writing by the student. Withdrawing from a course does not constitute official withdrawal from the program.

To be eligible to withdraw in good standing, a student's academic record may not include any coursework Incompletes and may not include any combination of C grades or combination of C and F grades that would normally result in withdrawal for failure to maintain academic standards. Students who are beyond the applicable maximum time limits or who have not maintained continuous registration are normally not eligible to withdraw in good standing.

Reinstatement/Reinstatement to Defend

Students who have withdrawn in good standing may petition for reinstatement anytime within three terms (12 months) following their withdrawal. Students who do not petition for reinstatement within three terms (12 months) following the withdrawal must normally apply for readmission.

Students who have withdrawn in good standing may petition for reinstatement to defend a thesis/dissertation at any time following their withdrawal, on the condition that the thesis/dissertation is ready to proceed to defense. Such petitions must include support of the supervisory committee and Graduate Program Director, including confirmation that the thesis/dissertation is ready to proceed to defense.

Please note that students are generally only reinstated in part time (unfunded) status.

Grades

The regulations of the Faculty of Graduate Studies designate that course work be graded using the following scale. This table also indicates the program's definitions of each grade level.

Grade	Program Definition
A+	Exceptional. Excellence in writing, research, and reading combined with originality. Publishable.
A	Excellent. Work that shows a superior command of the subject, clearly written, competently researched.
A-	High. Work that shows a superior command of the material but with flaws in research and/or presentation
B+	Highly satisfactory. Work that shows a sound command of research, writing, and reading skills but that may be flawed in some visible and correctable way
B	Satisfactory. Work that meets minimum expectations of a graduate student in research, writing, and reading skills.
C	Conditional. Unsatisfactory work; flawed in methodology or critical assumptions; incoherently organized, poorly written, or superficially researched
F	Failure
I	Incomplete

Some courses, such as Theatre and Performance Studies Placement are graded as pass/fail. Pass/fail courses are not included in grade point average calculations.

Grading in Courses

Course directors must announce in writing, in each course within the first two weeks of classes, the nature and weighting of course assignments and their due dates, including, if applicable, assessment and/or grading requirements with respect to attendance and participation. In keeping with reporting dates, the expectation is that course assignments can normally be accomplished within the course period.

In exceptional circumstances, a previously announced marking scheme for a course may be changed, but only with the unanimous consent of students; the new marking scheme must also be distributed in written form.

Academic Standing

Combinations of 'C' Grades Which Require Withdrawal Unless Continued Registration is Recommended and Approved: A student who received in total any of the following combinations of grades for graduate courses may not continue to be registered in the Faculty of Graduate Studies and in a graduate program unless this continuation is recommended by the Graduate Program Director concerned and approved by the Dean:

- (a) two C grades for 6.0 credit courses;
- (b) one C grade for a 6.0 credit course & one C grade for a 3.0 credit (or equivalent) course;
- (c) a total of three C grades for 3.0 credit (or equivalent) courses.

In no cases will grades be averaged.

Combination of 'F' and 'C' Grades Which Require Withdrawal: A student will be required to withdraw from a graduate program and registration in the Faculty of Graduate Studies will be terminated if the student receives in total for graduate courses, during enrolment at York University:

- (a) one F grade for a 6.0 credit course or two F grades for 3.0 credit (or equivalent) courses;
- (b) one F grade for a 3.0 credit (or equivalent) course and one C grade for a 6.0 or 3.0 credit (or equivalent) course.

In no case will grades be averaged.

Note: Students may withdraw from a course if not more than two-thirds of the course has been given. After this, students shall remain registered and will be assigned grades as appropriate. The symbol (W) (withdrew in good standing) will be recorded in place of a grade to indicate that a student was authorized to withdraw from a course in which he or she was registered. If a student withdraws before one-third of the course has been given, the requirement to record a (W) may be waived at the discretion of the program.

Incomplete Grades

When a student's coursework is not completed and evaluated by the appropriate grade reporting dates, the award of 'I' may be approved by the program director. A grade of 'I' must be removed within two months of the reporting date for a half-course or within four months of the reporting date for a full-course. Extension of this time is possible only upon successful petition to the Faculty of Graduate Studies Petitions Committee. If the grade of 'I' is not removed by the end of the specified period, it will become a grade of 'F'.

Grade Reappraisals

Grade reappraisals in the Faculty of Graduate Studies are governed by the Senate Principles Regarding Grade Reappraisals, which can be found here:

<http://www.yorku.ca/secretariat/senate/committees/sac/SACGradeReappraisals.html>.

Grade reappraisals are undertaken in the unit offering the course. These principles, articulated for the Faculty of Graduate Studies, are as follows.

1. Students may, with sufficient academic grounds, request that a final grade in a course be reappraised (which may mean the review of specific pieces of tangible work). Non-academic grounds are not relevant for grade reappraisals; in such cases, students are advised to petition to the Faculty of Graduate Studies through their graduate program office. For grade reappraisals, students are expected first to contact the course director to discuss the grade received and to request that their tangible work be reviewed. Tangible work may include written, graphic, digitized, modelled, video recording or audio recording formats, but not oral work.

Students need to be aware that a request for a grade reappraisal may result in the original grade being raised, lowered, or confirmed.

2. In the event that the student is still not satisfied with the final grade OR the course director is not available to review the work, the student may submit in writing a formal request for a grade reappraisal to the graduate program in which the course is offered. The Senate approved deadline for submitting grade reappraisals is February 15 for fall term grades, June 15 for fall/winter session and winter term grades, September 30 for summer session grades, or a minimum of 21 days from the release of grades, whichever is later. When a submission deadline occurs on a weekend or holiday, requests will be accepted up until the end of the next available business day. Exercising

discretion about minor delays in meeting the deadline which result from slow mail delivery or extraordinary circumstances is reasonable.

3. If the condition of sufficient academic grounds has been met, the student must submit:

- (a) a copy of the marked assignment,
- (b) a clean copy of the assignment (i.e., a copy of the assignment minus comments of the course director), and
- (c) a copy of any instructions given in relation to completing the assignment.

The Graduate Program Director (or designate) will be responsible for ensuring:

- (a) that, by comparing the marked and clean copies of the assignment, the clean copy of the assignment is an unaltered copy of the work to be reappraised,
- (b) that the description provided by the student in relation to the nature of the assignment and the instructions given for the assignment is verified with the faculty member concerned,
- (c) that the faculty member who graded the work provides a statement indicating the grade assigned the work and the rationale for that grade,
- (d) that the clean copy of the assignment is reappraised by an appropriate faculty member,
- (e) that the student and reappraiser identities are not disclosed to each other, and
- (f) that the results of the reappraisal (including the reappraiser's comments) and the route of appeal are communicated to both the student and the course director.

The reappraiser will be given:

- (a) the clean copy of the assignment,
- (b) a description of the nature of the assignment and any instructions provided to students regarding the completion of the assignment, and
- (c) the rationale for the original grade.

It is expected that every effort will be made to render the decision within 30 days of the reappraiser having received the work.

4. Parties to the decision may appeal a negative decision on a request for a reappraisal, or the result of the reappraisal itself to the Petitions Committee of the Faculty of Graduate Studies (for graduate courses at York) or, for undergraduate courses, to the Faculty-level appeals committee in the Faculty in which the course is offered. The only grounds that will be considered are procedural irregularity. Procedural irregularity is defined as actions taken or not taken by a department, Faculty, graduate program, its officers, committees, or members with respect to the previous disposition of the case which violate or nullify one or all of the following:

- (a) normal and written procedures of the University, Faculty, graduate program or department concerned;
- (b) consistency in the Faculty's, graduate program's or department's handling of cases substantially similar to that being appealed;
- (c) principles of equity, natural justice or fairness, whether or not such violation occurred in accord with written or customary procedures. Appeals based on allegations of these last procedural irregularities should allege and demonstrate obvious bias or other miss behaviour on the part of the officers or agents of the University and for which redress was not provided by an authority which considered the case prior to the appeal.

Appeals must be submitted within 21 days of notification of the decision. Faculty committees may waive that deadline when special circumstances are established by the appellant. No member of the Faculty committee shall consider an appeal if s/he considered the matter at an earlier level. At the discretion of the Faculty committee, the student and/or the faculty member may be invited to meet with the Committee to present his/her case orally. The Committee's decision will be taken *in camera* and it is expected that parties will be informed of the decision in writing within 30 days of the filing of the appeal.

5. Parties to the appeal at the Faculty-level may file an application for leave to appeal the decision to the Senate Appeals Committee (SAC) on the ground of procedural irregularity at the Faculty-level. Applications for leave to appeal must be submitted within 21 days of the notification of the Faculty decision. SAC may waive that deadline when special circumstances are established by the appellant. No member of SAC shall consider the application if s/he considered the matter at an earlier level. As explained in the SAC procedures, parties may appear before the Committee if leave to appeal is granted to make oral submissions on the ground of procedural irregularity. The Committee's decision will be taken in camera and it is expected that the parties will be informed of the decision in writing within 30 days of the filing of the application.

6. Parties to the decision of the Senate Appeals Committee may apply to the Committee to have the matter reconsidered if there is evidence of procedural irregularity on the part of SAC. Applications must be submitted within 21 days of the posting of the decision. SAC reserves the right to waive this deadline in special circumstances. Requests for reconsideration of a SAC decision will be considered by a panel of SAC members who did not serve on the panel first hearing the matter; it is expected that a decision will be rendered within 30 days of its submission.

Tuition

Graduate student fees are determined on the basis of their status (full-time/part-time international/domestic), and are approved yearly by the Board of Governors. You can find the most up-to-date information on fees here: <http://sfs.yorku.ca/fees/courses/>

Tuition is billed to your student account at the time of registration and is payable on a term by term basis. Most students register for the Fall and Winter terms at the same time, and while both fees are billed to your student account, Fall fees are due September 10, 2021 and Winter fees are due January 10, 2022. However, under the new funding model, your tuition will be covered by the York Fellowship. Summer fees are due May 10, 2022.

If you require confirmation of tuition, you should provide your bank (or whomever) with a copy of your tuition statement. The Graduate Program Assistant cannot provide you with a letter confirming tuition fees.

NOTE: Tuition and fees for the program are set by the Faculty of Graduate Studies and must be paid by the student. Fees are subject to approval by York's Board of Governors in accordance with the fee guidelines set by the Ministry of Training, Colleges and Universities and are subject to change.

Tax Forms

All tax forms, except the T4, are available online through the Current Students website. They are **not** mailed or available from the graduate program office. Please visit the below link for your tax forms. <http://gradstudies.yorku.ca/current-students/student-finances/income-tax/>

EMPLOYMENT & FINANCIAL INFORMATION

Funding

Canadian Union of Public Employees, (CUPE) 3903 represents all teaching assistants, part-time faculty members, and graduate assistants at York. Teaching assistants and graduate assistants must be full-time graduate students. Teaching assistants become members of bargaining Unit 1. Graduate assistants become members of bargaining Unit 3. The terms and conditions of their jobs are governed by a collective agreement, which is negotiated with the University. Teaching Assistants in each department elect stewards to represent them at the Stewards' Council and all members are invited to attend general meetings of CUPE 3903 and to participate in various CUPE 3903 committees. If you have questions about your job, contact your steward or the union office at Atkinson College, room 143; (416.736.5154). The name of your steward will be posted on the CUPE board in the department.

Teaching Assistantships

Teaching Assistantships are a matter of formal negotiation between the University and the Canadian Union of Public Employees (CUPE) Local 3903 of York University. Per the collective agreement, a full-time graduate student is required eligible to apply for a Teaching Assistantship and to keep an up-to-date blanket TA application on file. PhD 2 students and on must submit a CUPE application each year for their desired T.A assignment. Students interested in being considered for a Teaching Assistantship in other units, apply directly to the department, division, or other units concerned. PhD students are required to T.A in their first term of the year. Teaching Assistants are strongly encouraged to enroll in workshops and certificate programs at York's Teaching Commons (<http://teachingcommons.yorku.ca/>).

Graduate Assistantships

Each year a limited number of Graduate Assistantships are available for application to full-time MA & PhD candidates. Applications are available on the CUPE 3903 website under Unit #3 careers. They may also be assigned to doctoral students if a researcher with access to external funds wishes to buy out part or all of a student's contract. Graduate Assistants are employed in administrative, clerical, and research positions throughout York, and they are expected to work a maximum of ten hours a week. GA's most often work with a professor on a research project, publication, or public event.

Research Assistantships

Research Assistants undertake research and academic activities that are relevant and related to their fields of study within the Program. Students awarded a Research Assistantship normally conduct research and related academic activities for ten hours a week.

Part-Time Teaching

Students registered or intending to register part-time are eligible to apply for part-time teaching positions (CUPE 3903 - Unit 2). The posting procedures are the same in both Units, but the best way to apply for a Unit 2 position is to submit a blanket application to relevant departments at York (including Glendon) before December 15 for Summer positions and before the end of January for Fall, Winter and the following Winter/Summer positions. For more information, consult the department or division concerned and the Collective Agreement.

Payment

Payday is the 25th of each month. (If the 25th falls on a Saturday, you will be paid on the 24th; if it falls on a Sunday, you will be paid on the 26th.)

SCHOLARSHIPS

Various funding competitions are available throughout the year. The Graduate Program Assistant will advise you of these opportunities. However, it's not possible for the Graduate Program Assistant to be aware of all scholarships available (many scholarships are available for very specific, narrow research projects, for example) and ultimately, it's your responsibility to ensure that you're seeking out funding opportunities. You are encouraged to consult the Faculty of Graduate Studies website regarding financial support - <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/>

An important note about scholarship applications: Some external scholarship applications require submission of original, official copies of all post-secondary transcripts. In order to be prepared to submit such applications, it is strongly recommended that you order a number of copies of transcripts from your previous institutions so that you have them on hand. When ordering York transcripts, note that only transcripts delivered directly to the graduate program office are considered official. If you pick up your transcripts from the registrar's office, they will be stamped 'unofficial'.

OTHER FUNDING SOURCES

Bursaries

Bursaries are available through the Faculty of Graduate Studies (FGS) and through Student Financial Services (SFS). Allocation of bursaries is based on financial need. For detailed information please see: <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/bursaries/>

Funding Opportunity	Purpose
Fall/Winter Student Financial Profile	To assist fulltime graduate students with financial need in the Fall/Winter terms
Spring Student Financial Profile	To assist fulltime graduate students with financial need in the Spring/Summer term

Funding Opportunities to Offset the Costs of Research and Conference Attendance

Funding Opportunity	Purpose
Field Work Cost Fund	Defrays costs directly connected with research carried out “in the field”
Graduate Development Fund	Subsidizes travel costs to events for presentation of scholarly or creative work
Research Cost Fund	Defrays costs directly connected to research undertaken by fulltime graduate students who are or have been members of CUPE 3903 Unit 1

Remember: If you’re interested in applying for these opportunities, please review the detailed information from the Faculty of Graduate Studies here to ensure you’re aware of the requirements and relevant deadlines. *These opportunities have specific timelines.*

Field Work Cost Fund: <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/fieldwork-cost-fund/>

Graduate Development Fund: <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/graduate-development-fund>

Research Cost Fund: <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/research-cost-fund/>

Graduate Students’ Association Emergency Loan

The Graduate Students’ Association (GSA) provides short-term interest-free loans to graduate students who encounter temporary financial difficulties. At present, the maximum amount loaned is \$250.00 with a repayment schedule of four months. To qualify, you must be a full-time York Graduate Student in good standing in the program. To obtain a loan, contact the GSA President or Treasurer in 325 Student Centre (736-5865) during office hours or by appointment.

Graduate Students’ Association Fund

Additional funding is available through the Graduate Students’ Association. Competitions are held annually for the following: Thesis Support, Skills Development Support, and Conference Support. Applications are available in the GSA Office, 325 Student Centre.

GRADUATE STUDENTS

Currently registered as of June 2021

Degree	Name	Project Title / Research Interests
MA	Barker, Keith	Examining auto ethnographic playwriting/script forms (based on my own lived experience, interviews, and an investigation of masculinity as shaped by a female milieu).
MA	Bowen, Leah Simone	Digital performance, its impact on artists of colour and how it is transforming theatre and live performance.
MA	Leuchter, Shira	Research interests include collaborative performance, performing care, material culture in performance, disability arts, the performer/audience relationship, and rethinking conflict in performance.
MA	Hill, Lynda	Theatre for Young Audiences with a focus on Theatre for Early Years, Sensory Theatre, and Inclusive Theatre practices.
MA	Manderson, Derek	How can audience members be encouraged to accept agency in the world of performance? This guiding question structures my interest in participatory theatre, performance technologies and the exploration of games as a role-playing device.
MA	Ryan, Garrett	Focus on both exploring multi linguality in performance for language preservation; and applied theatre methodologies for marginalized youth in a rural context.
MA	Sinha, Debashis	I wish to investigate the idea of cultural transmission through storytelling and performance through the act of constructing and performing audio/audiovisual stories using digital media tools, addressing the complicated worldview inherent in the first (and second) generation immigrant gaze.
MA	Smith, Eleanor	Interested in performance creation and memory studies, Nora's research examines colonial legacies and settler responsibilities within a Canadian storytelling context.
MA	Waboso Amajor, Sodienye	Aim: to pivot the perception and consumption of black lives in North America as defined by the North Atlantic slave trade, Civil Rights and BLM. I aim to do this by researching, developing and cataloging stories of creation, development, literacy and technology in black communities throughout the world. "I believe the beginning of true equality lies in education that is not based in biased propaganda, but in the truth".
PhD	Ain, Hurmat	Storytelling, performance and identity in the South Asian culture as represented in the immigrant community. The politics of identity, gender and power in the depiction of women in screen media.
PhD	Alfaro, Danielle	Traditional folk dancing performed by the Salvadoran diaspora in Canada and its relationship to activism and identity.
PhD	Anderson, Morgan	New materialism and contemporary juggling performance
PhD	Conte, Justine	Performativity, affect and embodiment, storytelling, ethnography, intersections of anthropology and performance studies.
PhD	Davies, Megan	Indigenous theatre and performance art, site-specific performance, decolonizing methodologies, colonial and anti-colonial historical representations, Parks Canada historic sites

PhD	DiLiberto, Lisa	Research will examine radical approaches to creating theatre with young people through a multi-year initiative called The Digital People Project.
PhD	Donoso, Esteban	Postcolonial/decolonial studies, psychoanalysis and artistic practices. Focus on oral histories around dance practices and practitioners in Quito-Ecuador. Currently focusing on the Ecuadorian case study to look at the dynamics between global dance and history narratives and yet to be articulated dance histories in places that have been colonized.
PhD	Gold, Rebecca	Disability theatre, theatre for social change, practice-based research, autobiographical performance, Canadian theatre.
PhD	Gorgani Dorcheh, Alireza	My research proposal spans performance ethnography and immigrants issues. I am planning to work with middle-eastern migrants, specifically refugees, and try to question interactive theatre traditions in order to expand its artistic and sociological borders.
PhD	Graham, Tyler	What is the difference, in collective creation, between vertical and horizontal decision-making processes? My research examines the effect of power structure on creative output.
PhD	Gray, Kathe	Second line parading traditions in New Orleans, Afro-diasporic performance, performance and urban space, politics of tourism, race, and memory, everyday utopias, musical improvisation.
PhD	Harris, Tarra	Devised theatre, science and politics, performance failure, performance as an interdisciplinary methodology of research, intersections of theory and practice.
PhD	Hughes, Shannon	Refugee theatre, applied theatre, theatre for inclusion and the empowerment of people in conflict and post conflict situations; and the effects of "traumatic storytelling" on applied theatre practitioners.
PhD	Jabr, Rimah	An investigation of space, which will interrogate the ways in which closure, surveillance, and interruptions influence one's mind. My practical work merges visual art and live performance.
PhD	Jarvis, Ian	Digital performance, digital humanities, and posthumanism. Live coding performance systems (programming as performance) that incorporate gestural control for the performance of music, sound art, media art, and multimodal scholarship.
PhD	Jensen, Tahsis	Canadian history, nationalisms, feminist performance, and expressions of gender and sexuality in performance.
PhD	John, Paula	Gender, sexuality, feminism, and performance, charlatans and performance, performance art, maternal theory.
PhD	Johnson, Megan	Disability performance, theories of embodiment, socio-cultural interpretations of the body, contemporary vocal music, research creation methodologies, new play dramaturgy, and feminist performance.
PhD	Lau, Tabia	Feminist and queer theatre and their respective associations with new play development and subscriber-based theatre companies, playwriting, Asian American/Canadian drama.
PhD	Lawson, Stephen	Critical/extreme drag performance, the staging of stigmatized bodies and the performative power of shame in live art throughout the Hemispheric Americas.

PhD	Lynch, Signy	Canadian theatre and audience studies, direct address, participatory theatre, political theatre.
PhD	Marchinko, Elan	Histories of colonialism and its redress, feminist, queer, and critical race theory, intercultural performance and dance studies, performance, memory, and trauma, gendered racial violence surrounding representations of Indigenous life worlds in Canada.
PhD	Mees, Jayna	Intersections between immersive, site-specific performance and disability theatre and performance. In particular, she is interested in developing inclusive place-based dramaturgies and access-based modes of research-creation.
PhD	Meyers-Guiden, Kira	Queer performance auto-ethnography
PhD	Moore, Avia	Jewish performance, performance and cultural identity, transcultural art practices, modes of cultural memory transmission.
PhD	Morgan-Thorp, Emma	Performance and Indigenous literature, feminist and queer performance, decolonizing methodologies and theories, anticolonialist environmentalism, counternarrative.
PhD	Nayyar, Rajat	Audiovisual ethnography, anthropology of dying and dying scapes, performance of folklore and intangible heritage, performance art and collaborative archives.
PhD	Nunez, Marilo	Colonialism, racism and how those two isms affect Canadian theatre, Shakespeare/colonial theatre, playwriting and new play development, Indigenous theatre, and culturally specific theatre.
PhD	Rackow, Hannah	Political and socially engaged theatre, Latin American theatre and performance, feminist theatre, Indigenous theatre, the body and violence in performance, performativity of protest.
PhD	Rodriguez, Rufino	Postcolonialism and globalization, embodiment and cultural memory, Latin DanceSport, Latino and diaspora performance, and performance theory.
PhD	Rogers Valenzuela, Denise	Activist performance, street intervention, feminist performance art, gender and sexuality in performance, politics of menstruation, leaky bodies and bodily fluids in performance.
PhD	Sawatzky, Jacqueline	Interdisciplinary research that crosses between Theatre & Performance Studies and Animal Behavioural Sciences. Posthuman ethics, nonhuman ontologies, and media and performance art to develop new interfaces exploring human-non-human relations.
PhD	Webber-Hefferman, Shalon	Radical performance pedagogy, contemporary performance artists working alongside and across Canada-USA-Mexico borderlands, decolonial aesthetics, embodies learning and Indigenous epistemologies.

OTHER RESOURCES

Resource	Overview of Services
Faculty of Graduate Studies, http://gradstudies.yorku.ca/ 230 York Lanes, 416-736-5521	<ul style="list-style-type: none"> • Faculty regulations • Administration of scholarship applications • Graduate student affairs
Career Services, http://careers.yorku.ca 202 McLaughlin College, 416-736-5351	<ul style="list-style-type: none"> • Dossier services • Career preparation workshops
Centre for Human Rights, http://rights.info.yorku.ca/ 327 Ross South 416-736-5682	<ul style="list-style-type: none"> • Information and referral • Early complaint resolution • Resource library
Counselling and Development Centre, http://cde.info.yorku.ca/ N110 Bennett Centre for Student Services, 416-736-5297	<ul style="list-style-type: none"> • Personal counseling • Support for learning disabilities and psychiatric dis/abilities
CUPE 3903, http://3903.cupe.ca/ 2050 Technology Enhanced Learning Building, 416.736.5154	CUPE represents all teaching assistants, graduate assistants and part-time faculty members at York.
Research Centres, http://www.yorku.ca/research/	Students may benefit from the services of the various research centres and institutes established at York University.
Teaching Commons, http://teachingcommons.yorku.ca/graduate-students/	<ul style="list-style-type: none"> • Runs workshops, courses, and events to support enhancement of teaching • Offers teaching certificate programs
York International, http://international.yorku.ca 200 York Lanes, 416-736-5177	<ul style="list-style-type: none"> • International student advising • Workshops • Events
Security, http://security.info.yorku.ca/ General - 416-650-8000 or ext. 58000 Urgent - 416-736-5333 or ext. 33333 goSAFE - 416-736-5454 or ext. 55454	<ul style="list-style-type: none"> • Security personnel and patrol • Emergency Response • Security information and resources <p>GoSAFE Program This is a complimentary service providing a safe and secure means of transporting York community members to selected campus locations.</p>
Library http://www.library.yorku.ca/cms/graduate/	<ul style="list-style-type: none"> • York and interlibrary loans • Graduate reading room • Research guides • TA support
Graduate Student Association (GSA), www.yugsa.ca 326 Student Centre. 416-736-05865	<ul style="list-style-type: none"> • Student advocacy • Administration of GSA funds (emergency, bursary, academic support) • Administration of health plan for those not covered under collective agreement

WELLNESS SERVICES

An award-winning program

Grad Connect Wellness Services in the Faculty of Graduate Studies aims to support and enhance the mental health and well-being of York University graduate students as they pursue their academic goals through the development and implementation of resources, services, and supports designed to help graduate students connect with their wellness. Workshops, personal wellness consultations, and mental health promotion initiatives will be implemented throughout the 2021-22 academic year. Please check this website regularly for updates and more information on services as they develop:

<http://gradstudies.yorku.ca/current-students/wellness-services/>

Useful contact information:

The Office of Student Community Relations: 416-736-5231

Sexual Assault Crisis Line (24 hrs/day): 416-650-8056

YorkU Sexual Violence Response, Support & Education: 416-736-5211 / www.yorku.ca/thecentre

Personal Counselling Services: 416-736-5297

Centre for Women & Trans People at York: 416-736-2100 ext 33484

Victims Services Programs of Toronto: 416-808-7066

APPENDIX 1 - Dissertation Proposal Guidelines

PLEASE NOTE:

We strongly encourage all students to refer to these guidelines in preparing their proposal for FGS. However, modifications to this format are acceptable if student produces a dissertation proposal in a proposal writing course; in such cases, the dissertation committee and GPD should be made aware of these alternate requirements.

The content of the proposal must be written using full sentences. Jot notes or bullet points are not appropriate.

Length of proposal: 3,000-3,500 words (approx. 12-13 pages, before Works Cited)

WHAT TO INCLUDE:

A. Working Title

B. Project Description and Research Objectives (approx. 2 pages):

Introduce your research topic and state the explicit objectives of your project.

Describe your project in a clear, straightforward manner. Avoid jargon wherever possible. Remember that not everyone reading your proposal will be a specialist in your area. This is especially important when applying for grants. This does not mean that you should not use specialized language but rather that you should clearly define your terms and be attentive to what others may/ may not know.

As you describe your topic, make sure to outline the central figures, issues, events, objects, or locations that you plan to examine in order to give us a sense of the scope of your project. Introduce your central research question and suggest related sub-questions. You may also offer a preliminary thesis (although at this stage, the questions are much more important). Consider including a brief, illuminating example.

C. Context (approx. 4 pages):

Situate the proposed research in the context of relevant scholarly literature. Offer a brief description of current work in the field and explain how your project is participating in existing conversations and/or extending previous work. In other words, describe what has been done already and why your project *has to happen*.

Provide a longer history or genealogy of your topic, whether it be a social history or an intellectual one. Place the topic in a larger socio-cultural frame that considers the disciplinary genealogies, the history of ideas, the history of practices, etc.

Introduce varieties of secondary scholarship that have not considered this topic but that you will rectify. For some of you, this may mean consulting sources from different disciplines, i.e. anthropology, cultural studies, history. Identify central debates, principles, theories, or arguments that you will extend, resituate, revise and/or critique. Make an argument for the significance of your research question by showing how it intervenes in previous scholarship and/or conventional assumptions. Are you filling a research gap? Identifying a blind spot? Offering a new analytical model? Something else entirely? If applicable, situate your project in relation to your previous or ongoing research.

Above all, argue for the significance of this topic as a research area. Explain your contribution to knowledge. Be confident in your project so that those reading your proposal will agree to support it.

D. Methodology (approx. 3 Pages):

Outline the process you will undertake to complete the project.

What methodology or methodologies is/are most appropriate for your project? What exactly will you do? Who will you contact? For what reason and with which questions in mind? Possible methodologies include ethnographic approaches, archival work, practice-based research, theoretical analysis, etc.

If you are planning to visit archives, list all possible archives, indexes, searches, video archives, interview questions, sources at other campuses and libraries, etc. that you intend to consult. What types of analyses will you conduct with these sources? Try to be as specific as possible. Why do these analyses require these sources? You should be equally thorough when discussing other methodologies, e.g., list all sites and potential interview subjects for an ethnographic study.

If you are planning to use a particular theoretical framework—e.g., Butler's notion of performativity—you should identify this here and provide some description of how others have used it and why such a theory is appropriate for your research.

Above all, make sure to articulate the relationship between your central research question and your methods of research. Make an argument for why your research question requires your methods—an important way of stating your methodology.

E. Chapter Breakdown (approx. 3-4 pages)

Outline the structure of the proposed dissertation by concisely outlining the central topics to be discussed in each chapter. You may find it useful to identify the central research question and discuss key methodological approaches and/or theoretical framework for a given chapter, as well as reflecting on the contribution each chapter will make toward addressing the research questions central to the study.

F. Works Cited (as many as required)

In addition to your 3,500 word proposal, you will include a Works Cited—i.e. all of the works you have directly referenced in your proposal. You should also include a list of additional Works To Be Consulted, which includes 20-25 additional sources. You do not have to specify every book or article you plan to use in your dissertation. However, you should demonstrate familiarity with a range of sources (e.g., listing ten sources doesn't cut it).

G. Language Comprehension (if required)

If your project requires research in a language other than English, you are required to demonstrate proficiency in that language. Students who are not yet proficient in said language, will be asked to complete graduate level language coursework. For example, a student working in French may be required to take GS FREN 5712: French Reading Course for Academic Purposes [Basic] and GS FREN 5713: French Reading Course for Academic Purposes [Intermediate]. Students who are already proficient in said language may be asked to demonstrate proficiency through a translation exam.

If your project requires research in a language other than English, please indicate how you have met the language comprehension requirement.

Note that the Faculty of Graduate Studies requires that proposals must be approved at least 6 months prior to the dissertation defense.

APPENDIX 2 - Placement

Theatre and Performance Studies Professional Placement THST 5051

Course Description

This course is designed to give Theatre & Performance Studies graduate students applied, professionally-oriented work experience in a field related to one of the program's fields of specialization and/or the student's research areas (e.g. production dramaturgy, assistant directing, education and outreach, publicity and marketing, producing, teaching). The assignment is supervised by a member of the graduate theatre and performance studies faculty (often the GPD) in association with an on-site supervisor/ mentor. The arrangements for a placement are normally initiated by the student who first presents a written outline of the placement proposal to the GPD for approval. After approval is obtained the student should contact the institution to set up their schedule. The exact nature of the assignment is worked out and agreed upon by the team of student, faculty advisor and on-site supervisor. The average number of working hours for a 3.0 credit placement is 75-90 hours and there is normally no remuneration involved.

Grading

The course grade (Pass/ Fail) will be determined by the faculty supervisor in consultation with the on-site supervisor.

Evaluation

(1) Placement proposal consisting of a letter to placement mentor (250-350 words)

Prepare a proposal outlining what you wish to do for your placement. Your proposal should consist of a letter to your placement mentor that clearly outlines your intentions for the placement. The letter should outline your learning objectives as well as specify the required time commitment of the placement (75 hours). Once your placement has been approved, the program will send your letter to your mentor to confirm their agreement. Include the name and contact information of your proposed mentor, the company or association he/she is connected with and a description of the proposed work or project.

Your proposal will also need to include two WSIB documents with original signatures from you and your mentor.

Please e-mail gradthea@yorku.ca to get your WSIB forms.

(2) Placement work (75–90 hrs.)

Once your proposal has been approved and your mentor has confirmed their agreement, you may begin your placement.

(3) Mid-term report (1,000 words)

The mid-term report should identify the work completed to date, any skills you've acquired, as well as any challenges you've encountered along the way. Be sure to keep close track of your hours and provide an estimate of how many hours remain.

(4) Final report (2,000 words)

Once you have completed your placement, you will submit a final report, outlining what you did, how it worked, and what learning outcomes you've achieved. Please also submit a tracking chart identifying when/ how you completed the work.

APPENDIX 3 – MRP/Research-Creation MRP Proposal Guidelines

NOTE: These guidelines pertain to students entering the MA program in Fall 2021 who wish to complete their degree through the MRP pathway.

Due: February 19, 2022

Please submit to the Graduate Program Office in person or via e-mail **by noon on Feb. 19.**

The MRP proposal consists of a project overview; definition of timelines; and supervisor sign off.

Part I: Project Overview

The project overview is 900-1000 words and should be approximately 3-5 pages in length (double spaced, Times New Roman 12). The project overview must include the following:

A) Project Description and Research Objectives (approx. 300-350 words)

Introduce your research topic and state the explicit objectives of your project. Describe your project in a clear, straightforward manner, including the research to be conducted and the creation-based performance work (if applicable). Avoid jargon wherever possible. Remember that not everyone reading your proposal will be a specialist in your area. This is especially important when applying for grants. This does not mean that you should not use specialized language but rather that you should be attentive to what others may/ may not know.

B) Context and Literature Review (approx. 300-350 words)

Situate the proposed research and the creation-based performance work (if applicable) in the context of relevant scholarly literature. Offer a brief description of current work in the field and explain how your project is participating in existing conversations and/or extending previous work. In other words, describe what has been done already and why your project *has to happen*.

If you are planning to use a particular theoretical framework, i.e., Butler's notion of performativity, you should identify this here and provide some description of how others have used it and why such a theory is appropriate for your research. Also, explain how your creation-based performance work (if applicable) engages with that theory.

C) Methods (approx. 300-350 words)

Outline the process you will undertake to complete the project.

What methodology or methodologies is/are most appropriate for your project? What exactly will you do? Who will you contact? For what reason and with which questions in mind? Possible methodologies include ethnographic approaches, archival work, practice-based research, theoretical analysis, etc.

Above all, make sure to articulate the relationship between your central research question and your methods of research. In other words, make an argument for why your research question requires your methods.

D) Works Cited (minimum of 10 sources; no word limit)

Bibliography of works cited in your MRP proposal.

E) Research Ethics (only if applicable)

If your project involves human participants, you will also need to submit the following Research Ethics documentation with your proposal:

- Human Participants Research Protocol Form (TD2)
- Informed Consent Checklist for Researchers (TD3)
- TCPS Tutorial Certificate dated within last 2 years

The TD2 and TD3 forms can be found on the FGS website.

(<http://www.yorku.ca/grads/forms.html#thesis2>) and the TCPS tutorial is available online

(<http://tcps2core.ca/welcome>).

Part II: MRP Timelines

Setting out clear timelines is an important step in the MRP proposal. It is extremely important that students understand that they must not leave the MRP work to the second half of the summer term but should work steadily throughout the summer to complete the paper in a timely manner. Please note that the FINAL (i.e., fully approved) MRP must be submitted to the Graduate Program by Friday August 19, 2022 by noon.

Aside from the proposal deadline and the final deadline, the student, supervisor and second reader can set deadlines for the drafts as they see fit. Supervisors may also opt to add specific deadlines for drafts/sections as appropriate – the purpose of deadlines is to ensure that students have a realistic, feasible timeline around the completion of their MRP.

Failure to meet graduate program deadlines could prevent you from completing an MRP (failure to submit proposal by the deadline), or prevent you from completing your degree within three terms (final submission deadline). Those students planning to progress into a PhD program (either at York or another institution) should pay particular attention to the submission deadline.

Failure to meet the deadlines set out by your supervisor could result in your supervisor removing him/herself from your project.

Item	Deadline
MRP Proposal to Graduate Program	Monday February 19, 2022 by noon
Draft One to Supervisor	
Draft Two to Supervisor & Second Reader	
Draft Three to Supervisor & Second Reader (If necessary based on draft two)	
Final Submission of MRP to Graduate Program including Supervisor & Second Reader Sign Offs	Friday August 19, 2022 by noon

Part III: Supervisor Sign Off

Supervisor and second reader please sign to confirm your approval of the proposal and agreement with the proposed timelines.

Name	Signature	Date
Student		
Supervisor		
Second Reader		

Note: E-mail confirmations of agreement to supervise can be sent to gradthea@yorku.ca in lieu of physical signatures.

APPENDIX 4 - Sample PhD Comprehensive Exam Questions

We have included here a few sample questions to give PhD students a sense of the kinds of questions you will be developing, in consultation with your committee, for your Comprehensive Exam. As noted above in the guidelines for this exam, these questions must be broad enough to address a wide range of texts across your three lists, and should not overlap with one another. Students submit the questions to their supervisory committee no later than one month before the exam.

Question based on “Performance Theory” comp list

A number of texts on this list explore the role of the body in shaping the performance of identity. Using the works of Michel Foucault, Judith Butler, Maurice Merleau-Ponty, Joseph Roach, and Umberto Eco, describe 3 different philosophical approaches to reading the body. What central assumptions about human behaviour underwrite these philosophies, and what are the advantages and disadvantages of employing them when discussing the body in live performance?

Question based on “Performing Medicine” comp list

There are multiple terms connected with applied theatre—ethno drama, research-based drama, readers’ theatre, progressive theatre, and creative theatre, for instance. Explore these and other traditions and present a historical and critical analysis of how these various concepts are used in the teaching-learning process in the field of medicine.

Question based on “Theories of Actor and Voice Training” comp list

In *The Player’s Passion*, Joseph Roach argues that conceptualizations of the actor’s art are tied to the dominant scientific paradigms of a given historical period. Following this premise, analyze the ways in which modes of actor training that emerged in the late 20th century are linked to recent scientific paradigm shifts, seeking to move beyond Stanislavsky’s fascination with Pavlov and Strasberg’s fixation on Freud.

Question based on “Intermedial Performance” comp list

How are social media platforms transforming the field of contemporary performance? In what ways do they facilitate new forms of communication and participation, ones that differ from or expand modes of relation formerly viewed as intrinsic to the performance experience. Explore these questions by discussing the work of three performance companies or artists who are using social media to transform the horizons of interactivity in theatre and performance.

